






Register forms & Condition (Non-immigrant ED visa)

(Option 2 - Applying from your country or outside Thailand.)

Step 1 	1.1 Register (online) 1.2 Download & complete the application forms (4 pages).
Step 2 	Send the <u>required document</u> to the school by e-mail (scan version) or post mail. <u>Required document</u> 1. Application forms (4 pages) 2. All copies of your passport. Note: all used pages and page-show your photo and number, <u>please sign every pages.</u> 3. Digital face photo *white background 4. Police check certificated (*For the Middle East and African people)
School	We will check your document and e-mail to you for confirmation within 1-3 days.
Step 3 	Transfer the tuition fee or Deposit 10,000 Baht. Note: Please send a payment slip to the school by e-mail for confirmation.
School	Your document will be submitted to the Ministry of Education for request the Approval letter. <ul style="list-style-type: none"> Approval letter of Ministry of Education in Thailand <u>takes about 3 weeks.</u> Once it's ready, the approval letter and school license will be mailed to you by <u>post mail.</u>
Step 4 	Apply for a Non-immigrant "ED" at Thai embassy / consulate abroad Thailand. <ul style="list-style-type: none"> Please check the visa category is a <u>Non-Immigrant category "ED".</u> Normally, the student will receive a single-entry. A single-entry Non-Immigrant Visa MUST <u>ENTER Thailand within 90 days</u> from visa issued date
Step 5 	Enter Thailand <ul style="list-style-type: none"> Please check – the stamp of immigration is Non-ED and a stay permit is 90 days. *Take your passport and departure card (TM.6) to the school <u>within 1 week.</u> <i>*If not, you will unable to extend a temporary stay.</i>

Terms and Conditions :

- The fees are non-refundable, except the Ministry of Education denies giving the approval letter to the applicant. In this case, the tuition fee will be refunded but the service fee will be charged.
- The cost cannot be refunded or carried over to another term or person.
- All those courses will be studied continuously and study according to the school curriculums.
- In case of sick, the student needs to inform the school immediately (by call) and with a doctor's statement if more than 3 days.
- In case of an emergency (Serious sickness, Death in the family etc.) the school will allow the student to takes leave not more than 1 month.
- The student aware that if the student does not follow the regulations or absent without an appropriate reason, the school can keep the tuition fee and needs to inform the Ministry of Education and the Immigration Office.

I want to apply for **Package**..... :

Tuition fee is for(terms) or (hours), stay in Thailand for months.

Note : Each package not valid or cannot be combined with any other offer or other package.

My plan:

I plan to study from Date / Month / Year to Date / Month / Year

I will apply visa at the Thai Embassy in (Name of city)

I will come to Thailand on Date / Month / Year

I understand all the above mentioned and want to apply for the ED visa.

Signed : Student

(.....)

Date : Date / Month / Year



Triple A Language School (AAA)
 35 WANNASORN TOWER, 10th floor, Phayathai Road,
 Ratchathewi, Bangkok Thailand 10400
 Tel: 020451427, E-mail: aaathaischool@gmail.com

Photograph

Application form

Applicant Information			
Surname (Family name)		First name (s) (Given name) <input type="radio"/> MR. <input type="radio"/> MRS. <input type="radio"/> MISS	
Gender <input type="radio"/> Male <input type="radio"/> Female	Date of Birth (date/month/year)	Age	
Nationality:	Passport No.	Passport expiration date:	
Highest Level of Education		Where did you graduate?	
Father's Name		Occupation	
Mother's Name		Occupation	
Applicant home address			
Address in Thailand			
Mobile Phone	Home Phone	E-mail Address	
Study requirement			
Class level	<input type="radio"/> Beginner _____ <input type="radio"/> Intermediate _____ <input type="radio"/> Advanced _____	Study time	<input type="radio"/> Morning class (9.00 – 11.50) <input type="radio"/> Afternoon class (13.00-15.50) <input type="radio"/> Other _____
Start date		Finish date	
Application Signature			Date

Official Use		
<input type="radio"/> photo _____ <input type="radio"/> Copy of passport	Receipt no.	Other
Officer Signature		Date (date/month/year)

Questionnaire

1. How long have you been in Thailand?	2. How long do you plan to study at AAA?
3. Have you ever studied Thai language before? <input type="radio"/> Yes <input type="radio"/> No Note: If no, please skip the question (4) and (5)	
4. Where did you get your Thai language practice?	5. Which level of Thai Language have you completed?
6. Would you like to take a Thai Government's examination? <input type="radio"/> Yes <input type="radio"/> No	
7. How do you know our school? <input type="radio"/> friend <input type="radio"/> leaflet _____ <input type="radio"/> free-paper _____ <input type="radio"/> Google – keyword _____ <input type="radio"/> others _____	

School Procedures

1. Fees are non-refundable and are not transferable to other term, or other student, or private-lesson. It must be used in the specific term and it cannot be divided.
2. Absent for a necessary reason, Students can join in the afternoon class or vice versa. (If there is a same level, not more than 3 days a course).
3. To miss many classes, student might not ready to the higher level. Repeating will be suggested. More practice—More skill.
4. Under the Ministry of Education and Thai social, please maintain polite behavior and proper dress.

Cancellations & Refund conditions

1. 100% refund if the school is unable to open the class.
2. In the case of an emergency (below), school will give permission to study for the missing class with no any charge.
 - a. Sickness, with a doctor's statement confirming an inability to study more than 1 weeks*.
 - b. Sickness or Death in the family requiring the student to leave the country*.Note : (1) Must be informed in writing letter. (2) Medical certificated is required.
3. In other cases, if student wants to break the course and come back to study in the next term (not more than 2 months), the cost 3,000 Baht (each course) will be charged for the seat. (Because the school has limited seating and we lose a seat for another student).

Application Signature	Date (date/month/year)
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12. ข้าพเจ้าขอรับรองว่าข้อความที่ได้ให้การมาข้างต้นเป็นความจริง จึงลงลายมือชื่อไว้

I hereby confirm that all the informations given in this form are true, so, I solely sign my signature

เพื่อเป็นหลักฐาน

as an evidence.

(ลงชื่อ).....เจ้าของประวัติ

Signature () Foreign student

(ลงชื่อ).....พยาน

Signature (นางสาว ญาณวรรณ ทองดี) Witness

(ลงชื่อ).....ผู้อำนวยการ/ผู้บริหาร

Signature (นาง พัชรี อินทรเสนีย์) Principal

(ลงชื่อ).....เจ้าหน้าที่

Signature (นาย ดำรงพัชร อินทรเสนีย์) Officer

หมายเหตุ 1. กรณีที่สำนักงานคณะกรรมการส่งเสริมการศึกษาเอกชนตรวจพบว่า ผู้ขอรับหนังสือรับรองจากส่วนราชการประพฤติผิดหลักเกณฑ์และเงื่อนไขที่ได้รับรองไว้นั้น ทางสำนักงานคณะกรรมการส่งเสริมการศึกษาเอกชนจะยกเลิกการรับรองไปยังสำนักงานตรวจคนเข้าเมืองทันที

2. สถานศึกษาที่รับรองให้บุคคลชาวต่างประเทศเข้ามาศึกษาในสถานศึกษาดังกล่าว รู้เห็นเป็นใจให้บุคคลชาวต่างประเทศดังกล่าว เข้ามาเพื่อประกอบอาชีพอื่นไม่เข้ามาเพื่อศึกษาจริง ถือว่าเป็นการกระทำความผิดตามประมวลกฎหมายอาญาต้องรับโทษตามที่กฎหมายกำหนดไว้

Remarks 1. In the case of the Office of the Private Education Commission find that the applicant who obtained the certificate misconducts the endorsed rules and conditions. Such Certificate shall be cancelled and reported to the Immigration Office immediately by the Office of the Private Education Commission.

2. Schools that collaborate with foreigners to enter the Kingdom for working or doing other occupation, not to study, shall be deemed as an offense under the Penal Code and shall be punished by the law.